

Deerfield Community School District

Excellence and Equity in Education



MEMORANDUM

To: Board of Education

From: Jonathan Mitchell, Business Manager

Date: April 23rd, 2012

Re: 2011-12 Budget Transfers

Included in your packet is the formal adoption format of the budget transfers. The transfers are presented at the 2-digit function level, the same detail as the budget was originally adopted in October. Revenues and expenses in Fund 10 and Fund 27 were increased to reflect carryover funds from our federal grant awards. This includes \$3,144 we received during winter in supplemental Ed Jobs funds. These federal funds are restricted to expenses allowed under the particular grant programs. The majority of our budget in these two funds comes from state and local funds, and right now we are within budget from those sources.

In Fund 80 we do need to make a budget transfer of \$11,000 to reflect the increased budget for weight room equipment. This expense was approved by the board prior to purchase, but we also need a formal budget change reflecting the authority to spend those funds from the Fund 80 – Community Service Fund balance.

The budget was crafted very carefully, leaving very little “cushion” for additional expenditures to be allocated at year end. We have been able to allocate an additional \$4,900 to the buildings & grounds area to help with pending projects. Some additional funds could be available depending on the utility bills in the Spring months. With the funds available we are planning to prioritize these buildings & grounds projects:

1. HS Electrical – New Switch in Main Gym – Quoted for \$2,225
2. HS/MS Locker Room Bathrooms – Quoted for \$8,520
3. HS/MS Security Cameras – Estimated to be \$20,000 to \$25,000
4. HS/MS Gym Door Replacement – Quoted for \$15,926
5. Riding Floor Scrubber for Elementary School – Estimated to be \$10,000 to \$15,000
6. Building Envelope Project – Estimated to be \$30,000-\$60,000

We will update the board on all projects and come back with competitive bids for purchases above the \$15,000 board approval threshold.

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